



The Government of the  
Republic of Trinidad and Tobago

# NOTICE

**PROOF OF ADDRESS REQUIRED  
FOR NATIONAL ID CARD REGISTRATION  
(AT YOUR ID CARD OFFICE)**

Effective January 20th, 2025, proof of address is mandatory for National ID Card Registration transactions. Please ensure to bring a utility bill (***dated within the last 3 months***) and a copy to the ID Card Registration Office for the following transactions:

Application for a National Identification Card;  
Renewal of a National Identification Card;  
Replacement of a Lost, Stolen, or  
Damaged National Identification Card.

If the utility bill is not in your name, you must provide a letter of authorisation from the homeowner or landlord and a copy of their National ID, Passport, or Driver's Permit. The letter must confirm your use of the address, state their relationship to you, and specify the duration of your residency. Handwritten letters of authorisation are acceptable.

Accepted utility bills include Cable, Electricity, Water, Phone (***landlines***) and Internet (***only on-premise internet bills***). Both physical and electronic copies (***E-bills***) are accepted, but E-bills must be printed.

**Thank you for  
your co-operation.**

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